

# Instructions for Committee Break Out Sessions

- **Your Committee:** Select the breakout room for the Committee that you want to join.
  - **Breakout Room #1: Recruitment & Retention Committee**
  - **Breakout Room #2: Healthcare Career Pathways Committee**
  - **Breakout Room #3: Fund Development & Advocacy Committee**
- **Breakout Room Assignments:**
  - **Introductions:** Introduce yourself to your new team members.
  - **Team Leader:** Who will volunteer to be Team Leader?
  - **Committee Agreement:** Select a volunteer to update the shared document for your Committee's Agreement: 1) Add the names of the Team Leader and Team members; 2) Make a note at the end of the document if there are any changes your team would like to make to the Agreement.
  - **Additional Committee Members:** Identify other community members who could effectively support the work of your Committee, if needed.
  - **Strategic Action Plan:** Review the Plan for your Committee
    - Identify what you need to do to get started on implementing your plan.
    - Determine "Responsible Parties" for each tactic/action step (if possible) and update the target timeline.